

## SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

### Position Description

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<b>Title:</b> Wellness Center Social Worker	<b>Reports to:</b> Director, Student Services
<b>Dept:</b> Educational Services	<b>Classification:</b> Certificated Bargaining Unit
<b>FSLA:</b> Exempt	<b>Work Year:</b> 198 work days
<b>Board Approval:</b>	<b>Salary:</b> Pupil Personnel Services Schedule

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#### SUMMARY DEFINITION:

Under the direction and supervision of the Director of Student Services, the Wellness Center Social Worker is responsible for overseeing the day-to-day operations of the Wellness Center at the assigned school site, including: program implementation, coordinating direct services, and the development/facilitation of school-wide prevention and education efforts based upon individual school site needs. The Wellness Center Social Worker also assures compliance with laws, codes, and regulations related to student support and wellness services and performs related work as required to ensure that all programs are in alignment with providing effective and efficient delivery of support services for students and families. The Wellness Center Social Worker facilitates ongoing communication with students, staff, parents/guardians/caregivers to ensure that support services and programs are integrated into the school setting.

**REPRESENTATIVE DUTIES:** (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this position, but is intended to accurately reflect the essential job elements.)

E= Essential Functions

- Coordinate the provision of case management, 1:1 counseling, substance abuse counseling, support groups, and crisis intervention services. E
- Collaborate with site staff to ensure implementation and alignment of wellness programs and services on site. E
- Oversee the student referral and case management system. E
- Develop and maintain an up-to-date Peer Resource Program in collaboration with the Wellness Intake Specialist and other site mental health support staff. E
- Provide school wide climate of health and wellness. E
- Develop and implement ongoing wellness outreach and communications to school staff, students, parents, and community. E
- Work with community partners to maintain on and off-site services and referrals for students, families, and staff. E
- Facilitate ongoing and effective communication between Wellness Center and community partners. E
- Assist with the coordination of professional development opportunities for staff and parents (e.g. facilitate workshops regarding health and wellness topics). E
- Plan and implement school-wide health awareness events. E
- Provide ongoing consultation to wellness staff, school staff, and administration regarding student health and wellness issues as necessary. E
- Follow up on suspected neglect and/or child abuse cases. E
- Adhere to a professional code of ethics. E
- Stay informed of local, state, and federal legislation, relating to the welfare of school age children. E
- Ensure that the Wellness Center program reflects the philosophy of the District. E
- Serve students and staff in crisis situations such as child abuse, suicidal behavior, self-injurious behavior, substance abuse, or school site emergency.
- Other duties as assigned.

#### **EDUCATION AND EXPERIENCE:**

- Master's Degree in Social Work

- Home environment

**PHYSICAL DEMANDS:**

- Dexterity of hands and fingers to operate a computer keyboard
- Hearing and speaking to exchange information in person and on the telephone
- Bending at the waist, kneeling or crouching
- Reaching overhead, above the shoulders and horizontally
- Sitting or standing for extended periods of time
- Seeing to read a variety of materials
- Lifting and moving office supplies and boxes

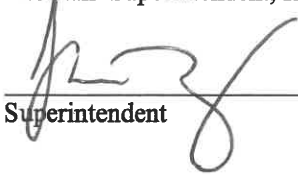
**APPROVALS:**



Assistant Superintendent, Human Resources

1-18-2023

Date



Superintendent

Date